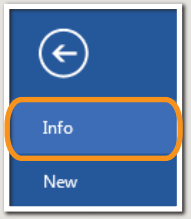
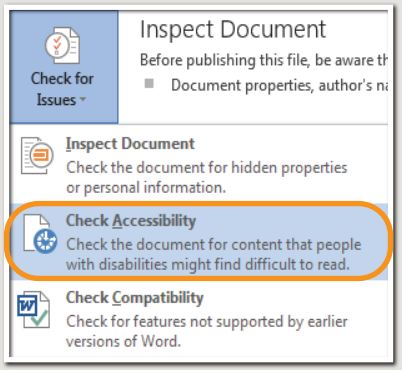
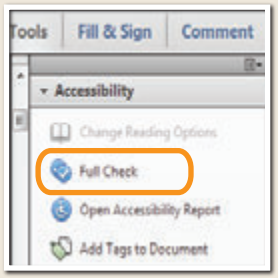
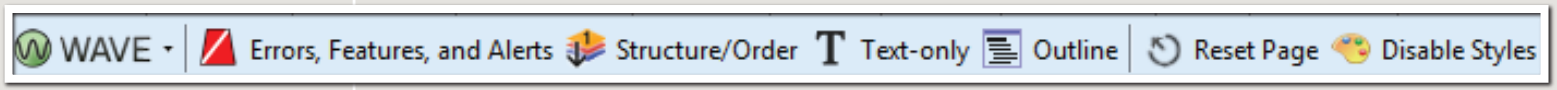
AUTOMATED Accessibility Checkers

For more information
http://pcc.edu/access-checkers

Software	Tools	How to Check
MS Offices 2010 & 2013 Windows (Word, PowerPoint)	▪ A built-in accessibility checker (**Note:** The accessibility checker **only checks .docx and .pptx files**)	1. Go to the **File** tab. 2. Select **Info** from the sidebar menu. 3. Click on the **Check for Issues** button. 4. Select **Check Accessibility** from the drop-down list. The **Accessibility Checker** panel will open to the right of the document. The accessibility checker provides you with **a list of errors, warnings & tips**. When you click on an error or warning, instructions on how to fix it appear below in "Additional Information".  
PDF (Adobe Acrobat XI Professional)	▪ A built-in accessibility checker **(View > Tools > Accessibility)**	1. Click the **Tools** tab to open the **Accessibility Tool** panel on the right. (If you don't see it, click the **View** menu and select **Tools > Accessibility**). 2. Select the **Full Check** button & the **Accessibility Checker Options** will open. ▪ On the **Report Options** section, check on **Create Accessibility Report** . ▪ On the **Checking Options** section: select **Document** under **Category** field, and check all items. 3. Click on the **Start Checking** button and the **Accessibility Report** will display. 
D2L & Web Pages	▪ A browser-based checker, WebAIM WAVE accessibility add-on to the Firefox browser	 1. Download & Install the WAVE toolbar ***(http://wave.webaim.org/toolbar/)*** 2. Open the D2L page in its own window by clicking on the **Open** in a new window icon. 3. **Right-click** on the page in the new window, and select **WAVE**, then choose "**Errors, Features, and Alerts**" to see what accessibility errors you have on the page. 4. Error icons in green, red, yellow and blue will appear on the page. If you hover over an error icon, more information on the error will appear. 5. Return to the original D2L page, and open the D2L editor to repair the problems you found.